

Neighbourhood and Adult Services

Application for a House to House Collections Permit

House to House Collections Act 1939

House to House Collections Regulations 1947 (as amended)

Lalpac number	044 246
Board Hearing	
Permit Number	HH

Data Protection Act, 1998

I understand that RMBC is required to use information provided by me to carry out cross system and cross authority comparisons for the prevention and detection of fraud or crime. I understand that information I have provided may be used in this way or for connected purposes, and that this information may also be shared with certain third parties who administer or protect public funds. We may use the information you have provided in this form to carry out checks to prevent and detect fraud or crime. We may also use the information share the inf in this way or for connected purposes, and we may also share the information with certain other people or organisations that manage handle or protect public funds. By signing this application, you are agreeing to us using your information in this way.

Please answer all the questions on this form in **BLOCK CAPITALS** and in ink.
Enter **NONE** or **N/A** as appropriate in all boxes you do not enter information in.

Applicants (Promoter) personal details

1. Your Title (Mr, Mrs, Miss, etc): Date of Birth:

Surname: First names:

Address (either home or Business):

Post code:

Daytime phone number: Mobile phone number:

E-mail address:

Details of the charity which the collection will benefit

2. Name of Charity:

Head Office address for the Charity:

Post code:

Contact phone number: Mobile phone number:

E-mail address:

2.a. Are you an employee/Volunteer for this Charity YES ☐ No ☒

If YES, please state your position within the Charity:

*If **NO** you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

2.b. Objective/aims of the charity/fund to benefit from the proceeds of this collection.

Please attach supporting information, web site details etc.

To support services for cancer patients and their carers in North East weekly complementary therapy in chemotherapy day unit at St. Foundation Hospital, 3 sessions at St. Claire's and weekly Breast cancer support group

<http://www.copingwithcancer.org.uk>

PLEASE SEE ATTACHED SUPPORTING INFORMATION

2.c. Explain how this Charity/fund collection will benefit the people of Rotherham

Please attach supporting information, web site details etc.

<http://www.copingwithcancer.org.uk>

PLEASE SEE ATTACHED LETTER
CHARITY LETTER IS ATTACHED

2.d. Is this charity/fund a UK registered charity

Yes ☒ No ☐

Registered Charity Number 513 820

Collection details

3. Over what parts of the licensing area is it proposed that collections will be made?

ALL PARTS OF ROTHERHAM

3.a. Over what periods in the year, dates & times, is it proposed that collections will be made?

01 January 2020 - 31 December 2020

08:00 - 18:00

3.b. How many collectors will be used to make the collections: 2 PERS

3.c. Is it proposed to collect money including direct debits as money: Yes ☐ No ☒

Direct Debits ☐

3.d. Is it proposed to collect "other" types of property

Yes ☒ No ☐

If Yes, what other type(s) of property will be collected
(Include direct debits as a collection of money)

CLOTHES

Is it proposed to Sell, Give Away, or Use this "other" property

Sell ☒

Give Away ☐

Use ☐

3.e. Are applications also being made for licences for the same purposed in other areas of the UK:

Yes ☒ No ☐

If Yes, which other licensing authorities

BARNSELY, LEEDS, HARROGATE, DONCASTER, CRACEN

Will these collectors be the same collectors as those you intend to use in this authority

Yes ☐ No ☒

3.f. Is it proposed to promote this collection in conjunction with a street collection

Yes ☐ No ☒

If Yes, is it proposed to combine the House to House and Street
Collection accounts or submit separate accounts:

Combined
accounts ☐

Separate
accounts ☐

3.g. If the collection is for a War Charity, state if the charity has been registered or exempted from registration under the War Charities Act 1940, and give the name of the registration authority, date of registration or exemption in the box below.

N/A

Funds raised following collections

4. Are all of the collections takings to be paid over to the Charity Yes ☐ No ☒

If NO, please state the purposes for which taking will be used

WAGES, FUEL, PRINTING, ADMIN COST

4.a. Please state how much will be deducted for expenses or other reasons £ NATIONAL MINIMUM WAGE TO COLLECTORS

4.b. Is it proposed to use some of the takings for the payment of any persons Yes ☒ No ☐

If YES; is it to Collectors Yes ☒ No ☐ is it to Other Persons Yes ☒ No ☐

4.c. Please state how much will be deducted; for what reasons, and, if applicable what "other persons" will be paid:

£ TO COLLECTORS: NATIONAL MINIMUM WAGE
TO OTHERS: UP 15% - FUEL, WAGES, PRINTING
UP 10% - ADMIN COST

Details of company or organisation responsible for these collection

5. Name of Company/Organisation to carry out collections: UNICARE LTD

Office address of the UNIT 12, HUNSLET TRADING ESTATE, SEVERN WAY, LEEDS

Company/Organisation: Post code LS10 1BL

Contact phone number: 0113 827 2340 Mobile phone number: 077 17 841006

E-mail address: permits@erpunicare.org

5.a. Are you an employee of this Business/Organisation YES ☒ No ☐

If YES, please state your position within the Business/Organisation: MANAGING DIRECTOR

*If NO you must supply a letter with this application form from the Charity/Society to benefit from the collection which is authorising you to organise the collections on behalf of the charity/society's.

Licensing history of Charity/Collection Company

6. Has the applicant, charity or collections company ever held a house to house collection permit before? Yes ☒ No ☐

If 'Yes', who issued it? KATY GILLER - SENIOR LICENSING OFFICER

What date was it granted? 16 / 11 / 2012 What licence number was it? HH0108

6.a. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order with this local authority, refused, or revoked before? Yes ☒ No ☐

6.b. Have you, or to your knowledge anyone associated with this collection, ever had a house to house licence or order, with any other authority refused, or revoked before? Yes ☒ No ☐

If Yes, where was it held; when was it refused, or revoked and why was it revoked?

EAST NORTHAMPTONSHIRE
NOT ENOUGH SUPPORTING DOCUMENTS

Please use an extra sheet if required.

Applicants (Promoter) "Criminal Records" history

7. Convictions & Cautions Details. In the boxes below list any convictions/cautions etc you may have which are not considered as "spent" with in the terms of the "Rehabilitation of Offenders Act 1974".

7.a. Have you ever been convicted of a criminal offence(s), or received any police cautions warnings or reprimands? etc, (If you answer YES to this question give details in the box below.) Yes ☐ No ☒

7.b. If you are waiting to hear about any prosecution enter the court name hearing the case:

If known give date of future court hearing date:

Date of conviction(s)	Details of Offence(s) and Conviction(s)	Sentence Or Penalty
/ /		
/ /		
/ /		
/ /		
/ /		
/ /	Use an extra sheet of paper if required	

This form is to apply for a house to house promoters collection permit. The permit, if granted, would allow the promoter to authorise collectors to collect from door to door for charitable purposes only. No collection for a charitable purpose may be made in this Local Authority area unless the promoter is an appropriately licensed promoter by this authority. (Or holds an exemption granted by the Secretary of State from obtaining a licence from this authority.)

The applicants attention is drawn to the House to House Collections Act 1939, and to paragraph 4 of the House to House Collections Regulations 1947 (as amended); on the 12 December 1947. This paragraph provides that ordinarily an application for licence shall be made not later than the 1st day of the month preceding that in which it is proposed to commence any collection.

Declaration

I am aware that should a House to House Collection Licence be granted to me the collection must take place in strict compliance with the House to House Regulations, which I have read and fully understand.

I am aware that it is also necessary for me to submit a certified form of statement within at least 28 days of the collection having taken place.

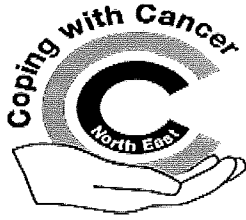
In pursuance of Section 2 of the House to House Collections Act 1939, I hereby apply for a licence allowing me to promote the collection, of which particulars are given in this form.

Applicants
Signature



Date applicant signed form

01 / 11 / 2019



**Coping with Cancer North East
Cobalt Business Exchange
Cobalt Park Way
Newcastle upon Tyne
NE28 9NZ**

05/11/2019

To Rotherham

I write in support of the application by Unicare Ltd for a house to house collection licence in your area, between the period 01.01.2020 to 31.12.2020.

Unicare's house to house collection service gives critical income for delivering our services for cancer patients.

Coping with Cancer North East is a registered charity (number 513820) established since 1983 and provides a person-centred care and support service for patients living with cancer diagnosis. Our services include counselling, psychotherapy, auricular acupuncture, massage, reflexology, and beauty therapies.

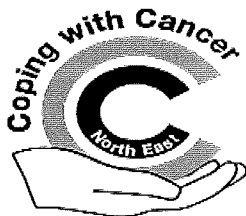
Unicare Ltd is our commercial participator for the purpose of fundraising through charity bags collections and has worked with us for nearly ten years.

If you require any further information, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Bailey', on a dark rectangular background.

Maggie Bailey
Chief Executive
maggie.bailey@copingwithcancer.org.uk
0191 280 5610



Coping with Cancer North East
Cobalt Business Exchange
Cobalt Park Way
Newcastle upon Tyne
NE28 9NZ

29th October 2019

To whom it may concern

Coping with Cancer North East provides care and support for people diagnosed with cancer in the North East of England. It operates mainly from oncology hospital wards and some community health centres and has been operating since 1982 with great success and reputation as a registered charity number 513820. All of our details and accounts may be examined from the Charity Commission website at <https://www.gov.uk/government/organisations/charity-commission>

Our services include complementary therapies such as massage, reflexology, reiki, and beauty treatments as well as counselling and acupuncture. Successful outcomes of this treatment includes a reduction in common side effects experienced with chemotherapy; feelings of increased positivity and emotional well being; increased energy levels and physical ability; and even a reduction in repeat prescription medications for some. There are many accredited reports now acknowledging the benefits of such treatments and therapy; and our referral numbers are increasing all the time. This, along with the number of people diagnosed with cancer increasing, has led to further demand for our services.

All services are provided FREE of charge and we depend mainly on voluntary funding through our fundraising strategies to raise this income. This includes receiving funds through our partners, **Unicare Limited** who distribute and collect textile/ clothing bags on our behalf. This income is vital to supporting our current services.

We rely on many volunteers to help carry out our work and have a small team of 12 staff with 6 Trustees - David Hodgson (Chair), Sarah Carnegie, Win Bagnal, Jennifer Brown, Jean Christie, and Samantha Hague. All of our team deliver quality care and support, as well as ensuring all policies, procedures and practice are compliant. We pride ourselves on delivering personalised care to cancer patients, supporting them to live with, and beyond their diagnosis.

Please do not hesitate to contact me should you have any further queries.

Kind Regards

Maggie Bailey
Chief Executive
maggie.bailey@copingwithcancer.org.uk
0191 280 5610

Registered Charity Number 513820
Patrons: Rt Hon The Lord Beith PC, Clive Griffith FRCS, Her Grace The Duchess of Northumberland
Chairman: D Hodgson FCA, ACIB

